

JOHN H. SMITH

P.O. Box 1673
Callahan, FL 32011
800-991-5187

info@greatresumesfast.com

Video Editor/Production Assistant

Dedicated and creative entry level **Video Editor/Production Assistant** with degree in Digital Communication and experience in live and live-to-tape production. A quick learner who displays initiative, researching new methods and utilizing knowledge for continuous improvement of post-production work. Recognized as 'go to' person to troubleshoot and correct problems in high stress, fast-paced production environments. Technically proficient with various editing programs including Adobe Premier, After Effects, AVID, and Photoshop. Advanced user of Microsoft Office Suite and other software on both Mac and PC.

KEY SKILLS

Organization & Work Ethics – Requires little or no supervision, working long hours until a project is finished. Pays attention to details. Manages a large volume of work in a short time by planning strategically and prioritizing tasks.

Teamwork – Understands pace of different tasks within a project and how they fit together. Focuses on helping the group succeed, assisting others as needed to maintain efficient flow of procedures.

Creativity – Always looking to learn new skills and improve on the finished product. For Video Production class project, learned new ways to add special effects and incorporated them into film, editing more than 2500 frames for perfection.

EDUCATION

State University, Portland, OR
Bachelor of Arts, Digital Communication

Course Project Examples

Troubleshooter for live newscast when files were not functioning properly right before start of show. Solved problem "on the fly" by applying knowledge of different options, getting video file into the correct format to display on screen in time for the broadcast.

Set up all broadcast equipment for live production of basketball and football games as part of coursework for "Current Sports Events." Participated in all aspects of live broadcasting including directing. Served as main camera operator.

Brown State University, Oakland, CA
Journalism and Mass Communication
August 2009 – December 2010

PROFESSIONAL EXPERIENCE

SHARP COMMUNICATIONS GROUP, Portland, OR

July 2012 – August 2012

Communications Intern

- Regularly edited video utilizing Final Cut Pro.
- Handled weekly assignment of camera operations and technical directing for broadcast of Little League games plus post-production editing.
- Provided sound and operation support on set for local programming sitcom.

WIFM Cox 28, Oakland, CA

July 2012

Production Intern

- Edited video for various shows using AVID.
- Worked as team member on “State Character” award videos as camera operator for on location interviews. Combined actual footage with special effects in post production.
- Created scripts for on-air talent of Marathon Health Aid Telethon.
- Wrote scripts and operated camera for commercials and interviews.
- Assisted in editing of commercials for local companies.

MILLPOND SPORTS, Oakland, CA

May 2010 – August 2010

Marketing Intern

Organized and compiled Little League safety plans. Reviewed applications for selection of possible award winners. Managed data entry of documents for archiving.

STATE COUNTY NATURE FACILITIES, Oakland, CA

May 2009 – August 2009

Technical Intern

Provided computer and administrative support duties; performed troubleshooting and maintenance for hardware and software. Assisted with nature programming and ensured maintenance of nature center area.

OTHER EXPERIENCE

Participated with short film in 72-hour Film Festival in Oakland. Involved on set and in pre and post-production.

Helped film & edit internal training video for local hospital; managed quick turnaround of quality product in allotted time of only 18 hours.